



অসম লোকসেৱা আয়োগ  
ASSAM PUBLIC SERVICE COMMISSION

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**ADVT. NO.01/2021**

No.152PSC/DR-5/1/2020-2021

Dated Guwahati the 5<sup>th</sup> January/2021

**Assam Public Service Commission** invites application from Indian Citizens as defined in Articles 5 to 8 of the Constitution of India for the under-mentioned posts under Assam Government in the scale of pay as indicated below and carrying usual allowances as admissible under Rules of the Govt. of Assam.

- A) 1. **Name of the Post:** - Driver in the office of the Assam Public Service Commission.  
2. **No. of Posts:** - 2 (Two) Nos.

Name of the Service/Post	Open category		Reserved for OBC/MOBC		Reserved for SC		Reserved For STP		Reserved For STH		Reserved for EWS		Grand Total		Post reserved for PWD & Type of Disability
	Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	
Driver in the office of the Assam Public Service Commission	01	00	00	00	01	00	00	00	00	00	00	00	02	00	NIL

\*Reservation as per draft advertisement received from Government against total numbers of posts in the cadre.

3. **Scale of Pay:** - Pay scale + Grade Pay + Other allowances as admissible to the Assam State Government employees from time to time (per month).

Pay scale	Grade Pay	Pay band
Rs. 14,000/- to 60,500/-	Rs. 5,200/-	PB- 2

4. **Education Qualification :-**

- H.S.L.C examination passed or equivalent from a recognized Board/Council of Government of Assam.
- A candidate must possess a valid Driving License (LMV).
- Candidates should have registration in Employment Exchange in the State.

**(Attach self attested valid supporting documents. )**

5. **Age:**

The candidates should not be less than 18 years of age and not more than 40 years of age as on **01/01/2021**. The upper age limit is relaxable as per Govt. Notification No. ABP. 6/2016/51 dated Dispur the 2<sup>nd</sup> September 2020:

- By 5 years for SC/ST candidates, i.e. upto 45 years.
- By 3 years for OBC/MOBC candidates i.e. upto 43 years.
- By 2 years for Ex-Servicemen candidates i.e upto 42 years.

The age limit of the candidates will be calculated on the basis of the **Matriculation /HSLC Admit Card or Pass Certificate** issued by a recognized Central/State Board/Council and no other document shall be accepted in lieu of the mentioned documents.

**6. For PWD Category Candidate:**

Since there is no post reserved for PWD candidates they will have to compete with other candidates without any PWD reservation.

**7. Application Fees:**

NIL as per the Govt. Notification No. FEG.32/2016/12 dated Dispur, the 21<sup>st</sup> May 2018.

**8. Mode of Selection:**

A candidate has to appear in the following examination for selection.

**Phase- I :** Candidates whose applications are accepted will be required to appear in the Written Test on Driving knowledge on Traffic Rules & Traffic Signals to be held at Guwahati on the date to be notified later on. The Driving Knowledge on Traffic Rules & Traffic Signals will be of 100 marks.

**Phase- II :** Against each vacancy 4 (four) candidates will be short listed on the basis of the marks obtained in the Written Test on Driving knowledge on Traffic Rules & Traffic Signals. The shortlisted candidates will have to appear along with all original testimonials in the Driving Skill Test to be held at Guwahati to be notified later on. The Driving Skill Test will be of 100 marks.

**HOW TO APPLY**

- a. The candidates should carefully go through the terms and conditions of the advertisement, particularly (i) Educational qualification (ii) Age limit and (iii) Experience (where experience is necessary.)
- b. Only those candidates who fulfill all the terms and conditions of the advertisement in respect of the post for which they are applicants shall be entertained. Others need not apply.
- c. The candidates shall have to produce identity proof like Pan Card, Driving Licence, Passport, Current ID card issued by the educational institutions, Voter ID Card, Aadhar Card (wherever applicable) at the time of Screening/Written test and Viva- Voice/ Interview.
- d. **The candidates should visit the commission's website [www.apsc.nic.in](http://www.apsc.nic.in) regularly. If the commission decides to hold written examination/screening test, the syllabus will be uploaded only in the APSC website.**
- e. The name of the post applied for should be clearly written in "**bold letters**" in the Envelope containing the application form and it should be addressed to the **Deputy Secretary, APSC, Jawaharnagar, Khanapara, Guwahati-781022.**
- f. **Application form may be obtained by downloading from the APSC's website [www.apsc.nic.in](http://www.apsc.nic.in) . Application form DR (New form).**
- g. The last date of receiving duly filled up application form in the Commission's office is fixed on **04-02-2021** during office hours.
- h. Applications (including applications received through post) received after the last date fixed for receipt shall not be entertained.

- i. Only applications which are signed by the candidates and accompanied by all particulars as called for in the application form prescribed by the Commission shall be considered and candidates fulfilling all the terms of the advertisement of the respective posts shall be called for a Screening/Written test / Viva-voce interview, where necessary and as decided by the Commission.
- j. (i) All candidates, whether in Government Service or in Government owned undertaking or other similar organizations/Corporations/boards/ or in private employment may intimate their controlling authority instead of routing it through them. However, the fact of the endorsement by the controlling officer may be duly intimated to the Commission by the candidate. In cases where the applications are to be moved through proper channel as per terms of advertisement or subsequent announcements, the application form must be received before the last date of submission.  
(ii) The Commission shall in no way be responsible if any candidate is not allowed to sit in the examination or after appointment is not released by the concerned authority.
- k. The candidates must clearly state the documents enclosed with the application in the relevant section of the application form.

### **HOW TO FILL UP THE FORM**

- a. Applicants must affix 1 (One) copy of recent photograph firmly on the space provided in the application form with good quality glue/adhesive and should also enclose another copy along with the application form. The photograph must be signed prominently. The Commission shall not be responsible for detachment/ loss of the photograph.
- b. Since the practice of furnishing attested copies of certificates/mark sheets etc. by competent authority has been discontinued by the Govt., the applicant shall furnish copies of certificate/mark sheet etc. declared by himself/herself as **“certified to be true copy of the original”** along with the application form.
- c. Applications must be accompanied by **self attested** copies of the under-mentioned documents, which should be tagged well without any chance of getting lost in transit.

Applications which are not accompanied by anyone of the under-mentioned documents/ requirements will not be entertained.

1. Original treasury Challan depositing prescribed application fee wherever necessary as per terms of advertisement containing details of posts applied for.
2. Age proof certificate (HSLC/Class X Board Admit Card/Pass Certificate).
3. Certificates & mark sheets of all examinations from HSLC onwards up to the level of qualifying examination.
4. Caste certificate (wherever necessary) of reserved categories issued by appropriate authority.
5. Disability certificate(whenever necessary)
6. Two copies of recent passport size photograph with white background.
7. Signature( scanned copy to be uploaded in online mode when available)
8. Experience certificates (wherever necessary) indicating the period of Service/Experience with dates.
9. **BPL certificate/EWS certificate (wherever necessary).**

**Self attested photocopies should be tagged properly without any chance of getting lost during transit. The Commission will not be responsible for any such loss due to improper tagging.**

**Incomplete application in terms of the Advertisement will be summarily rejected. No documents will be entertained after the last date of submission of application.**

## **POINTS TO NOTE :**

1. The candidates before applying for the post(s)/service(s) should ensure that they fulfill all the eligibility conditions. Their admission at all the stages of selection in which they are admitted by the Commission will be purely provisional and under scrutiny, subject to their satisfying the prescribed eligibility conditions. If on verification at any time or any stage before or after the Screening Examination or/Written Examination and Interview Test, it is found that they do not fulfill any of the eligibility conditions; their candidature for the post(s)/service(s) will be cancelled by the Commission.
2. It is for the candidates themselves to see whether they satisfy the prescribed physical requirement (physical standard) and whether he/she is eligible to apply where Examination of physical standard is conducted by the State Govt. before making any appointment.
3. No request for withdrawal of candidature received from a candidate after he/she has submitted his/her application will be entertained under any circumstances.
4. At any stage of the selection process no candidate shall be allowed to change his/her category (of caste etc)/sub-category/sub-categories as claimed by him/her in the original application form/online application form submitted to the Commission.
5. The candidates who furnish wrong, erroneous or incorrect information in their application form may be disqualified from appearing for any post before the Commission up to a period to be specified by the Commission.
6. In case of detection of any false declaration / statement made by any applicant, his/her application will be rejected and will also be penalized as per prevailing Rules/Law. If in any case, submission of false material facts with a view to hoodwinking the Commission is detected even after the recommendation is made, the Commission may refer the matter to Government for taking necessary action.

## **DIRECT RECRUITMENT:**

The selection procedure will be notified later on followed by issuing corrigendum/addendum, if required.

The commission will decide the provision for selection in respect of any post/posts or service/ services considering the status, cadre and grade or the number of applications received for the advertised post/posts or service/ services.

The Commission will also decide to conduct examination/test etc. zone wise, depending upon the numbers of candidates against the districts shown below:

SL NO	NAME OF ZONES	DISTRICTS COVERED UNDER THE ZONES
1	Silchar	Hailakandi, Karimganj, Cachar
2	Jorhat	Golaghat, Dibrugarh, Jorhat, Majuli, Charaideo, Sivasagar & Tinsukia
3	Nagaon	Dima Hasao, Hojai, Nagaon, Morigaon, Karbi Anglong & West Karbi Anglong
4	Tezpur	Biswanath, Dhemaji, Lakhimpur, Sonitpur, Udalguri
5	Kokrajhar	Bongaigaon, Chirang, Dhubri, Goalpara, Kokrajhar, South Salmara
6	Guwahati	Barpeta, Baksa, Kamrup, Kamrup (Metro), Nalbari and Darrang

**NB: The Commission has the discretion to reduce or increase the number of zones depending upon the number of candidates.**

The list of candidates whose applications are found valid or rejected after scrutiny will be made available in the Assam Public Service Commission's website ([www.apsc.nic.in](http://www.apsc.nic.in)) showing grounds of rejection in due course.

**Sd/-**

Deputy Secretary  
Assam Public Service Commission  
Jawaharnagar, Khanapara, Guwahati-22