

Minutes of the proceeding of the opening of the Technical Bid on 04.10.2017 at 3.00 PM in the office premises of APSC, Khanapara, Guwahati-22

Present:-

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|--|---|-------------------------|
| 1. Dr Babul Sahariah, ACS Principal Controller of Exams, APSC | - | Chairman |
| 2. Shri Kumud Das Asstt Controller of Exams, APSC | - | Member Secretary |
| 3. Shri Hemanta Deka, AFS Finance & Accounts Officer, APSC | - | Representative Observer |
| 4. Shri Prasanta Hazarika, AFS Financial Adviser, IT Department, Dispur | - | Member |
| 5. Mrs Babita Goswami, Manager, AMTRON | - | Member |
| 6. Mrs Hiranmayee Goswami Technical Director, NIC | - | Member |

Present from the bidder side:

1. M/S Manipal Technologies Limited, Regd. Office- Udayavani Building, Press Corner, Manipal-576104
2. M/S Learning Spiral Private Limited, 3A, Auckland Place, 5th Floor, Room No-5B, Kolkata-700017

In pursuance of the Extension Notice of Tender number 221PSC/Sty-1/2011-2012 dated 07.09.2017, the opening of the technical bid has been carried out today (04.10.2017) at 3.00 PM at the office premises of APSC in presence of the Technical Bid Committee and the bidders. It was found that altogether 3(three) firms have submitted their tenders in response to this office Tender Notice No.221PSC/Sty-1/2011-2012 dated 07.09.2017. They are :-

- (i) M/S Manipal Technologies Limited, Regd. Office- Udayavani Building, Press Corner, Manipal-576104
- (ii) M/S Learning Spiral Private Limited, 3A, Auckland Place, 5th Floor, Room No-5B, Kolkata-700017
- (iii) M/S Datatac Methodex Pvt. Ltd. (Camp Office), New Town Square, 6th Floor, Premises No: 6-C1, Atghara, Chinar Park, New Town Road, Kolkata-700136

The Committee examined the technical bids of the aforesaid 3 firms including the documents submitted with the tender papers as under:

- (i) *IT Returns for last 3 years*
- (ii) *GST Registration certificate*
- (iii) *Balance sheet of last 3 years*
- (iv) *ISO Registration number*
- (v) *ESIC & EPFO clearance certificate*
- (vi) *VAT/GST clearance certificate*
- (vii) *Copies of work completion certificates during the last 3 years 2014-15 to 2016-2017*
- (viii) *Up-to-date Trade License*
- (ix) *Firm registration number/partnership deed of Agreement*
- (x) *Affidavit on Stamp paper of Rs.100/ purchased in Assam regarding blacklisting of firms*
- (xi) *(a) Ownership of printing press for OMR printing and (b) number of sheet printing per day (with LASER Barcode)*
- (xii) *EMD in the form of Demand Draft of Rs.1,00,000/ each for printing and scanning in favour of the APSC payable at Guwahati.*
- (xiii) *Demand Draft of Rs.2000/ as price of Tender Document in favour of APSC payable at Guwahati*
- (xiv) *Copy of PAN Card*
- (xv) *Number of PF/ESI enrolled employees deployed in recruitment/examination process*
- (xvi) *Project Resources/number of scanners.*

On careful examination of the documents/papers narrated above, the committee found that :-

- (a) The firm M/S Learning Spiral Private Limited could not submit EMD of Rs.1,00,000 each for both printing and scanning work as quoted in the NIT. Further, the firm has not submitted the copy of trade license.

- (b) The Firm M/S Manipal Technology Limited could not submit valid/uptodate Trade license as quoted in the NIT.
- (c) The firm M/S Datatac Methodex Pvt. Limited could not submit the EMD of Rs. 1,00,000/- each for both printing and scanning work as quoted in the NIT. Further, the firm has not submitted the copy of trade license.

In evaluation of technical bid, the Committee has observed that the language of the first para of clause regarding deposit of EMD not being clear. Further, the relevant paper cut of the tender have not been received from DIPR for placing before Committee although the copy of NIT was forwarded to DIPR for publishing in 2(two) National News Papers.

After threadbare discussion, the Committee decided to make first para of the clause No.4 more clear about depositing of EMD which will be read as – “Earnest Money of Rs.1,00,000/- (Rupees One Lakh) only each for (1) Printing and Supply of OMR Sheets with Barcode and other features, (2) Scanning of used OMR Answer Sheets shall be deposited in the form of 2(Two) separate Demand Drafts drawn in favour of the ‘Assam Public Service Commission’ payable at Guwahati ‘Assam’ with the Technical Bid. The successful bidder will have to execute both the work of Printing & Scanning.” in place of first para of the existing clause. The Committee also decided to forward a letter directly to DIPR to publish the Tender in National News Paper and Indian Trade Journal and request DIPR to forward the copy of paper cut to APSC immediately after publishing of NIT.

Since no firm could qualify in the technical bid as per terms of the bidding documents, the Committee decided to re-invite the tender by observing all the norms and guidelines of Financial Rules.

The meeting ended with vote of thanks from the chair.

Sd/-
(Prasanta Hazarika, AFS)
Member
Technical Bid Committee
Representative of Deptt. of IT,
Govt. of Assam

Sd/-
(Kumud Das)
Member-Secretary
Technical Bid Committee

Sd/-
(Dr Babul Sahariah, ACS)
Chairman
Technical Bid Committee

Sd/-
(Hemanta Deka, AFS)
Representative Observer
Technical Bid Committee

Sd/-
Hiranmayee Goswami)
Member
Technical Bid Committee
Representative of NIC

(Babita Goswami)
Member
Technical Bid Committee
Representative of AMTRON