



# ASSAM PUBLIC SERVICE COMMISSION

Jawaharnagar, Khanapara, Guwahati-781022

ADVT. NO 06/2013

Commission's website: <http://www.apsc.nic.in>

Website for Online Application System: [www.apsonline.gov.in](http://www.apsonline.gov.in)

No 21PSC/E-2/2013-2014

Dated Guwahati the 11<sup>th</sup> August, 2013

The Assam Public Service Commission will hold the Preliminary Examination of the Combined Competitive Examination 2013 for screening candidates for the Main Examination for recruitment to the under-mentioned services/posts in accordance with the Assam Public Services Combined Competitive Examination Rule 1989. The date of Examination will be notified in due course. The actual numbers of vacancies against each services/posts including reserved categories are shown below:

Sl. No	Name of the Service	OC		Reserved for OBC/MOBC		Reserved for S.C.		Reserved for S.T.P.		Reserved for S.T.H.		Grand Total		Posts reserved for PWD and type of Disability
		2	3	4	5	6	7	8	9	10	11	12	13	
	1	Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	Total	RFW	14
1	Assam Civil Service (Jr Grade)	46	14	37	11	Nil	Nil	7	2	Nil	Nil	90	27	3 (Locomotor Disabled)
2.	Assam Police Service (Jr. Grade)	32	10	16	5	5	2	4	1	3	1	60	19	Nil
3	Assistant Registrar of Cooperative Societies	4	1	1	Nil	1(BL)	Nil	1(BL)	Nil	Nil	Nil	7	1	1 (Hearing Impaired)
4	Superintendent of Taxes	5	2	4	1	1	Nil	1	Nil	Nil	Nil	11	3	Nil
5	Inspector of Taxes	7	2	4	1	Nil	Nil	1	Nil	1	Nil	13	3	Nil
6	Labour Officer	1	Nil	1	Nil	Nil	Nil	1(BL)	Nil	Nil	Nil	3	Nil	1(Locomotor Disabled)
7	Asstt. Employment Officer	14	4	8	2	1	Nil	3	1	1	Nil	27	7	2 (1-Locomotor & 1-Visual Impaired)
8	Labour Inspector	6	2	3	1	Nil	Nil	1	Nil	1	Nil	11	3	1 (Hearing Impaired)
9	Inspector of Excise	11	3	5	2	Nil	Nil	Nil	Nil	Nil	Nil	16	5	Nil
10	District Transport Officer	1	Nil	1	Nil	Nil	Nil	1	Nil	Nil	Nil	3	Nil	1 (Locomotor Disabled)
	<b>Total</b>	<b>127</b>	<b>38</b>	<b>80</b>	<b>23</b>	<b>8</b>	<b>2</b>	<b>20</b>	<b>4</b>	<b>6</b>	<b>1</b>	<b>241</b>	<b>68</b>	<b>9</b>

*There is no reservation for ST(H) and SC categories for the post of ACS Junior Grade due to full utilization of the prescribed percentage of reservation for these reserved categories in the Grade.*

**RFW=Reserved For Women, PWD=Persons With Disabilities, BL=Backlog.**

## **1. Centres for the Preliminary Examination**

- The centres for the Combined Competitive Preliminary Examination are: **BONGAIGAON, BARPETA, DHUBRI, DIBRUGARH, DHEMAJI, DIPHU, GOLAGHAT, GOALPARA, HAFLONG, JORHAT, KOKRAJHAR, KARIMGANJ, MANGALDOI, MORIGAON, NAGAON, NALBARI, NORTH LAKHIMPUR, SILCHAR, SIVASAGAR, TEZPUR, TINSUKIA AND GUWAHATI.**
- The **Combined Competitive (Main) Examination will be held in Guwahati only.**
- Exact date of Main Examination will be notified in due course.

- d) The Centres and the date (even after it is notified) for holding examination may however be deferred by the Commission at its discretion. Candidates admitted to the examination will be informed of the time table and place or places of examination. The candidates should note that no request for change of centre will be granted.

## **2. Pay scale admissible for each cadre/ post**

SI	Name of posts	Scale of Pay +Grade Pay + other allowances as admissible to the Assam State Government employees from time to time (Per Month)
(i)	A.C.S.-I (Jr. Grade)	Pay Scale 12500-40000, Grade Pay 5400, Pay Band PB-4.
(ii)	A.P.S. (Jr. Grade)	Pay Scale 12000-40000, Grade Pay 5400, Pay Band PB-4.
(iii)	Superintendent of Taxes	Pay Scale 12000-40000, Grade Pay 5400, Pay Band PB-4.
(iv)	Assistant Registrar of Cooperative Societies	Pay Scale 12000-40000, Grade Pay 5400, Pay Band PB-4.
(v)	District Transport Officer	Pay Scale 12000-40000, Grade Pay 5400, Pay Band PB-4.
(vi)	Labour Officer	Pay Scale 12000-40000, Grade Pay 5400, Pay Band PB-4.
(vii)	Assistant Employment Officer	Pay Scale 8000-35000, Grade Pay 4300, Pay Band PB-3.
(viii)	Labour Inspector	Pay Scale 8000-35000, Grade Pay 4300, Pay Band PB-3.
(ix)	Inspector of Taxes	Pay Scale 8000-35000, Grade Pay 4300, Pay Band PB-3.
(x)	Inspector of Excise	Pay Scale 8000-35000, Grade Pay 4300, Pay Band PB-3.

## **3. HOW TO APPLY:**

**CANDIDATES ARE REQUIRED TO APPLY FOR THE PRELIMINARY EXAM. THROUGH ONLINE MODE ONLY, NO OTHER MODE FOR SUBMISSION OF APPLICATION IS ALLOWED.**

- Instructions for filling up online form have been uploaded in APSC website [www.apsc.nic.in](http://www.apsc.nic.in) . Candidates should carefully go through the instructions while filling up forms.
- Candidates are not required to send any document i.e. the online application form, registration slip, bank challan or the journal entry confirmation slip etc. to the office of the Commission.**
- Since the applications are submitted online, the question of submission of applications through proper channel in case of the candidates already employed becomes redundant. However, such candidates shall intimate their appropriate appointing authority about submission of application in writing.
- The candidates already employed should note that the prerogative for according permission to appear in C.C. (Preliminary & Main) Examinations / join services on being selected by the Commission in due course of time shall rest upon the appropriate authority. The Commission shall not be in any way responsible/accountable.
- Online form may be filled up w.e.f. 20.08.2013 to 12.00 Midnight of 19.09.2013 only. No application can be filled up after expiry of the given time as the link will be disabled.**
- PWD (Person With Disability) candidates are to inform the Commission in writing for scribe if required, within one month of the expiry of the closing date for online submission of application. (Commission's email: [apsc-asm@nic.in](mailto:apsc-asm@nic.in))**

**Note :** The applicants are advised to submit only single application; however, if due to any unavoidable situation, he/she submits another/multiple applications, then he/she must ensure that the application with the higher Registration Number is complete in all respects which will be preferred by the Commission. The fee paid against one Registration Number shall not be adjusted against any other Registration Number.

#### **4. FEES for Preliminary Examination only.**

- a) Application Fees : NIL
- b) **Examination Fees –Rs 25/- for SC, ST(P) & ST(H). For others Rs 50/- to be deposited only through e-Challan with State Bank of India.**
- c) **The journal number generated by the Bank should be uploaded in the online application System of the Commission.**
- d) Fee is not refundable.
- e) Fees for the Main Examination will be notified in due course of time.

**NOTE : APPLICATION SHALL BE SUMMARILY REJECTED IF THE PRESCRIBED FEE IS NOT DEPOSITED IN THE SBI THROUGH E-CHALLAN OR THE JOURNAL NO. GENERATED BY THE BANK (SBI) SUBSEQUENT TO DEPOSITING THE FEE IS NOT UPLOADED IN THE ONLINE APPLICATION SYSTEM. (Please Refer Instructions For Filling Online Application Form)**

#### **5. ELIGIBILITY**

- a) The Candidate must be an Indian citizen.
- b) He/She should not be less than 21 years and more than 38 years of age as on 01.01.2013. The upper age limit is relaxable by 5 years for SC/ST candidates i.e. upto 43 years. There will also be relaxation of upper age limit in respect of **Persons With Disability** by 5 years i.e. upto 43 years. The age limit of the candidates will be calculated on the basis of the Matriculation/HSLC Admit Card/Certificate issued by a recognized Board/ Council, and no other document shall be accepted in lieu thereof for the purpose.
- c) A candidate must hold a Degree from any of the Universities incorporated by an Act of Central or State Legislature in India or other Educational institutions established by an Act of parliament or declared to be Deemed as a University under section 3 of the University Grants Commission Act, 1956 or possess such qualification as may be declared equivalent by the Government.
- d) Candidates must possess the prescribed qualification on the date of submission of their applications.
- e) Candidates awaiting results of the qualifying examination on the closing date of submission of application need not apply.
- f) Persons with Disability should ascertain the post for which a particular category of disability is entitled for reservation as per the advertisement and should apply/opt the preference accordingly at the time of filling up forms for Main Examination.

#### **6. STAGES OF THE EXAMINATION**

The Combined Competitive Examination consists of two successive stages:

- (I) The Preliminary Examination and
- (II) The Main Examination (Written and Interview).

#### **6. (I) PRELIMINARY EXAMINATION:**

- a) The Preliminary Examination will consist of two papers of objective type multiple choice questions of two hours duration each.

Paper-I	General Studies	Marks=200	Time = 2 Hrs	Objective type multiple choice question paper
Paper-II	One subject to be selected from the list of optional subjects given below:	Marks=200	Do	Do
<b>Total marks</b>		<b>400</b>		

**LIST OF OPTIONAL SUBJECTS FOR C.C.( PRELIMINARY) EXAM. (TOTAL-28 subjects )**

Agriculture	Geography
Anthropology	Geology
Animal Husbandry & Veterinary Science	Indian History
Botany	Law
Chemical Engineering	Mathematics
Civil Engineering	Mechanical Engineering
Chemistry	Medical Science
Commerce	Philosophy
Computer Science	Physics
Economics	Political Science
Education	Psychology
Electrical Engineering	Sociology
Electronics	Statistics
Fishery Science	Zoology

- b) The questions will be of Objective type with multiple choices.
- c) OMR (Optical Mark Recognition) answer sheet will be provided for answering questions.
- d) Candidates will have to use **ONLY BLACK BALL PEN.**
- e) **USE OF ERASER, CHEMICAL, CORRECTION FLUID for correcting options once marked in the OMR answer sheet is prohibited and answer sheets bearing traces of such use shall not be evaluated.**
- f) This Examination is meant to serve as a screening test only.
- g) The marks obtained in the Preliminary Examination by the candidates who are declared qualified for admission to the Main Examination will not be counted for determining the final order of merit.

**OPTIONAL SUBJECTS: SYLLABI**

- a) Degree level courses of the Universities of the State of Assam.
- b) The syllabi of the subjects for the Preliminary Examination may be downloaded from the APSC website [www.apsc.nic.in](http://www.apsc.nic.in).

**6 (II) MAIN EXAMINATION:**

The Main Examination consists of (A) Written Examination and (B) Interview Test.

**(A) Written Examination:**

- a) On the results of the Preliminary Examination, the number of candidates to be admitted to the written part of the Main Examination will be 11 to 12 times the number of vacancies aforesaid. The selection will be strictly on the basis of merit adhering to the norms of Vertical and Horizontal Reservation as per prescribed law in force.

- b) The written examination will consist of the following papers of 3 hours duration each. The questions of the Examination will be of conventional essay type:

General English			Marks-300	Duration-3 hours
General Studies			Marks=300	Duration-3 hours
Optional <b>Subject 1</b>	Paper-I	Any two optional subjects to be selected from the list of optional subjects (two papers each)	Marks=200	Duration-3 hours
	Paper-II		Marks=200	Duration-3 hours
Optional <b>Subject 2</b>	Paper-I		Marks=200	Duration-3 hours
	Paper-II		Marks=200	Duration-3 hours
<b>Total (Written)</b>			<b>1400 marks</b>	
Viva Voce			200 marks	
<b>Grand Total</b>			<b>1600 marks</b>	

- c) The syllabi of the subjects for the Main Examination may be downloaded from the APSC website [www.apsc.nic.in](http://www.apsc.nic.in).

Any two subjects are to be selected from the list of optional subjects set out below. Each subject will have two papers of 200 marks each as aforesaid.

**LIST OF OPTIONAL SUBJECTS FOR C.C.(MAIN)-(TOTAL-29)**

Agriculture	Geology
Anthropology	History
Animal Husbandry & Veterinary Science	Law
Botany	Modern languages and literature (any one only) (i) Assamese, (ii) Bengali, (iii) English literature, (iv) Hindi (v) Bodo & <i>Classical languages</i> (vi) Arabic, (vii) Persian, (viii) Sanskrit
Chemical Engineering	Mathematics
Civil Engineering	Mechanical Engineering
Chemistry	Medical Science
Commerce & Accountancy	Philosophy
Computer Science	Physics
Economics	Political Science
Education	Psychology
Electrical Engineering	Sociology
Electronics	Statistics
Fishery Science	Zoology
Geography	---

Candidates **WILL NOT** be allowed to offer the following combinations of subjects:

- Anthropology & Sociology
- Mathematics & Statistics
- Philosophy & Psychology
- Agriculture & Animal Husbandry & Veterinary Science
- Not more than one of the Engineering subjects

**(B) Interview Test:**

- a) On the results of the Written part of the Main Examination the number of candidates to be called for interview will be about twice the number of vacancies advertised. The selection will be strictly on the basis of merit adhering to the norms of Vertical and Horizontal Reservation as per prescribed law in force.
- b) The interview will carry 200 marks with no qualifying marks.
- c) The candidates will be interviewed by the Commission with the assistance of advisers deputed by the Government of Assam.
- d) The marks scored at the interview will be added to the marks scored in the written part of the Main Examination and the ranking of the candidates will be determined on the basis of the total marks obtained.
- e) The Commission shall recommend exactly the same number of candidates for different posts as notified.
- f) The candidates will be allotted Cadre strictly on the basis of merit cum preferences opted by candidates in their applications for the Main Examination.
- g) The Commission shall not recommend a candidate for a post which he/she has not opted for.

**7. ADMISSION CERTIFICATES**

- a) Admission certificate and candidates' attendance sheet indicating the Roll Number will be issued to the candidates who are admitted to the examination.
- b) The mere fact that a certificate of admission has been issued will not imply that candidature of his/her has been finally cleared by the Commission. Candidates may note that the Commission takes up the verification of the eligibility conditions only after the candidates have qualified for the Main Examination.
- c) Candidates must produce an identity proof like Pan Card/Driving License/Voter ID Card/Bank Pass Book containing photograph/ID Card issued by the Educational Institution where he/she is studying presently/ ID Card issued by Government or public Sector undertaking.
- d) The Commission reserves the right to cancel the candidature of any Candidate as and when any ineligibility condition is detected. If any information declared by the candidates is found to be false at any stage; they will be penalized as per law/rules.
- e) The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.

**CANVASSING DIRECTLY OR INDIRECTLY SHALL DISQUALIFY A CANDIATE.**

**INSTRUCTIONS FOR FILLING UP ONLINE APPLICATION FORM**

- Before applying online, candidates are advised to—
  - a) Carefully go through the Advertisement No 06/2013 for Combined Competitive Preliminary Examination,2013
  - b) Have a scanned (digital) image of passport style colour **photograph** and **signature** in **JPEG or PNG** format not exceeding **50 KB** and **20 KB** respectively in size .The online application will not be registered unless the candidate's photo and signature is uploaded after completion of the entry in online mode.
  - c) Keep all academic/experience/personal details ready to fill up the application form correctly.

➤ **Application Procedure:**

**Stage 1: FILLING UP AND SUBMITTING THE ONLINE APPLICATION FORM**

1. Candidates are necessarily required to visit the APSC's office website [www.apsc.nic.in](http://www.apsc.nic.in). The candidate will be redirected to the link [www.apsonline.gov.in](http://www.apsonline.gov.in) for Online Application.
2. Once the candidate clicks the "APPLY NOW" link of the advertisement in [www.apsonline.gov.in](http://www.apsonline.gov.in), it will offer a **Declaration Page**. The candidate is requested to go through the declaration carefully. The candidate can agree to these declarations by clicking on 'I Agree' Check Box. **No candidate shall be allowed to apply online without accepting to the terms of these declarations.**
3. The duration of a session of online application is **30 minutes**. Candidates are requested to fill up the form and upload the photograph and signature within the stipulated time. Once time limit is over, the session will be closed and the candidate will be required to apply afresh.
4. Once the candidate fills up all the required data in the application form, he/she should click on the '**Preview & Submit**' button. The System will display all information provided by the candidate in the application form for verification in this page. An '**Edit**' button is also provided therein at the bottom of this page to make any correction in the information filled in. The candidates are advised to check the filled in details and satisfy themselves that all information is correctly filled up.
5. After verifying all the information, the candidate should **upload their scanned Photograph and Signature. Please go through the Guidelines carefully for proper format and size of Photograph and Signature.**
6. On successfully uploading their photo and signature, the candidate should '**Submit**' the Application Form. No change in information filled in by the candidates would be allowed once submitted by clicking the submit button, at any subsequent stage of the examination process.
7. After submission of the application form, the candidate **should save and take printout of the system generated (a) Bank e-challan, (b) Registration Slip and (c) Application Form.**
8. Candidates are advised to preserve the *Bank challan, Registration Slip and Application Form* with them for future reference. **The Registration Number is a must for any**

*correspondence in the future. Please, note that the candidate is not required to send any of these documents to the office of the Commission.*

**Stage 2:** To deposit the examination fee at any Branch of State Bank of India and upload the Fee Payment Details at [www.apsconline.gov.in](http://www.apsconline.gov.in).

- 1) Payment of Examination Fee can be made at any branch of State Bank of India by cash only. **System generated Bank e-Challan** is a must for depositing the fee. Once the requisite fee is paid, the Bank will provide a **Journal Number** in the Bank e-Challan and will return candidate's copy of the same. The candidate should ensure that State Bank of India **Branch Code, Journal Number** along with **Branch Seal** are inserted properly on the Candidate's copy of the Bank e-Challan. The candidates are advised to preserve the aforesaid payment challan with them for future reference.
- 2) Once a candidate acquires the SBI fee payment **Journal Number**, the candidate is required to go to [www.apsconline.gov.in](http://www.apsconline.gov.in) and click on the link 'Upload Payment Details' which redirects the candidate to the **Fee Payment Details Page**.
- 3) For uploading of the **Journal Number**, the candidate needs to fill in his/her **Registration Number** and **Date of Birth** correctly. The system will show the candidates relevant information as registered earlier and ask the candidate to fill up the **Journal No** provided by the bank in the candidate's copy of the Bank e-Challan.
- 4) After successful uploading of the Journal Number, the system will generate a "**Journal Entry Confirmation Details**" slip. Candidate **should save and take printout of the same for future reference**.
- 5) **The Online Application procedure is considered complete after successful submission of bank's Journal Number.**
- 6) **APPLICATION FORM, BANK CHALLAN OR REGISTRATION SLIP ETC. ARE NOT REQUIRED TO BE SENT TO THE OFFICE OF THE ASSAM PUBLIC SERVICE COMMISSION.**

Sd/  
Secretary  
Assam Public Service Commission  
Jawaharnagar, Khanapara, Guwahati-22